



## Sustainability Questionnaire addressed to suppliers of Windel GmbH & Co. KG

Sustainability is an essential part of our corporate philosophy. Windel GmbH & Co. KG aims to create a high level of transparency regarding the impact of the company's activities at its sites and to bear the responsibility for this.

We strive to maintain long-term and trusting relationships with our suppliers. Together with you, we would like to become more sustainable step by step. This questionnaire provides us with an overview of how the issue of sustainability is addressed along our value chain. In doing so, we consider the dimensions of economic, social and environmental issues in order to gain a holistic insight.

Please complete the questionnaire truthfully and in full. The "Explanation" field is available to elaborate on your statements.

If you have existing evidence (sustainability report, certificates, etc.) relating to the points, please forward it to us.

We would like to thank you in advance for your support and cooperation.

**Company:**

Company name: \_\_\_\_\_

Address headquarter: \_\_\_\_\_

Address production place: \_\_\_\_\_

Business activity / product: \_\_\_\_\_

Number of employees: \_\_\_\_\_

**Contact person:**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Mail address: \_\_\_\_\_

Phone no.: \_\_\_\_\_

If present:

**Sustainability Manager:**

Name: \_\_\_\_\_

Mail address: \_\_\_\_\_

Phone no.: \_\_\_\_\_



Economy

Please mark which of the following certificates you have obtained.

- |                                   |                   |                                       |                   |
|-----------------------------------|-------------------|---------------------------------------|-------------------|
| <input type="checkbox"/> IFS      | valid until _____ | <input type="checkbox"/> BRC          | valid until _____ |
| <input type="checkbox"/> FSSC     | valid until _____ | <input type="checkbox"/> GMP/ISO 9001 | valid until _____ |
| <input type="checkbox"/> EcoVadis | valid until _____ | <input type="checkbox"/> ZNU-Standard | valid until _____ |
- Other / we are not certified, but have a management system based on:

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(1) Has your company established a compliance policy or comparable policy to ensure fair competition?

- yes     no     planned by \_\_\_\_\_

Explanation: \_\_\_\_\_

(2) Do your company have purchasing guidelines?

- yes     no     planned by \_\_\_\_\_

Explanation: \_\_\_\_\_

(3) Have you made provisions to ensure reliable delivery capability even in a crisis situation?

- yes     no     planned by \_\_\_\_\_

If yes, please explain the most important provisions:

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Social

Please mark which of the following certificates you have obtained.

- SA8000      valid until \_\_\_\_\_       SMETA      valid until \_\_\_\_\_
- ILO-OSH-2001      valid until \_\_\_\_\_       ISO 45001/OHSAS 18001      valid until \_\_\_\_\_
- amfori BSCI      valid until \_\_\_\_\_       ICTI      valid until \_\_\_\_\_
- Other / we are not certified, but have a management system based on:

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- (1) Has your company introduced a Code of Conduct?
  - a) internal Code of Conduct (addressed to your employees)
    - yes       no       planned by \_\_\_\_\_

Explanation: \_\_\_\_\_

- b) external Code of Conduct (addressed to business partners)
  - yes       no       planned by \_\_\_\_\_

Explanation: \_\_\_\_\_

- (2) Does your company have a complaints management that is accessible to internal and external people?
  - yes       no       planned by \_\_\_\_\_

Explanation: \_\_\_\_\_

- (3) Please list the most important measures that your company implements to ensure the occupational safety and health of your employees:

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none

- (4) Please list the most important measures your company implements to uphold human rights and avoid discrimination and social injustice:

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none



**Environment**

Please mark which of the following certificates you have obtained.

- |                                    |                   |  |                   |
|------------------------------------|-------------------|--|-------------------|
| <input type="checkbox"/> Fairtrade | valid until _____ | <input type="checkbox"/> Rainforest-Alliance | valid until _____ |
| <input type="checkbox"/> RSPO      | valid until _____ | <input type="checkbox"/> PEFC                | valid until _____ |
| <input type="checkbox"/> FSC       | valid until _____ | <input type="checkbox"/> ISO 14001           | valid until _____ |
| <input type="checkbox"/> ISO 50001 | valid until _____ | <input type="checkbox"/> ISO 14046           | valid until _____ |
| <input type="checkbox"/> EMAS      | valid until _____ |  |                   |

Other / we are not certified, but have a management system based on:

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(1) Has your company set itself a goal of climate control?

- yes       no

If yes, please explain this goal:

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(2) Does your company prepare a carbon footprint according to the GHG Protocol?

- yes       no       planned by \_\_\_\_\_

Explanation: \_\_\_\_\_

(3) a) What are your main emission sources?

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none

b) What measures do you implement that lead to a reduction in emissions?

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none



c) Do you use renewable energy?

yes      no      planned by \_\_\_\_\_

Explanation: \_\_\_\_\_

(4) Are you implementing measures to reduce your waste generation? (Reduce, Reuse, Recycle)?

yes      no      planned by \_\_\_\_\_

If yes, please explain this measures:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(5) a) Do you use hazardous materials (pesticides, chemicals, etc.)?

yes      no

If yes, please list the hazardous substances:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b) Do you pursue projects that promote the protection of biodiversity?

yes      no      planned by \_\_\_\_\_

If yes, please explain these projects:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you do not process animal ingredients (gelatin, milk, etc.), you can skip the following question.

(6) What measures does your company pursue to protect animal welfare?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

none

